|  |  |
| --- | --- |
|  | **Institution Name****Program Name**Certified <<QAC to Complete>>*Certification good through <<QAC to Complete>>**Interim report due on <<QAC to Complete>>* |

*Portfolio Reviewed by:*

* *<< Lead Reviewer Name>>, << Lead Reviewer Title>>, <<Lead Reviewer Institution>>*
* *<< Second Reader Name>>, << Second Reader Title>>, <<Second Reader Institution>>*

**Summary Evaluation**

Xxx xxx xxx xxx xxx

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**Category 1: EEQ Preparation**

|  |  |
| --- | --- |
| 1.A.1 The program addresses and develops each of the Essential Employability Qualities | xxx |
| 1.A.2 The program articulates the required exit proficiencies for each of the EEQs | xxx |
| 1.A.3. Program completers are assessed in each EEQ and attainment of employability skills is a requirement for degree or certificate attainment | xxx |
| 1.B All students have multiple opportunities to apply learning in work-relevant contexts | xxx |

|  |  |
| --- | --- |
| **Strongest EEQs**  | **EEQs to be further developed** |
| * xx
* xx
* xx
* xx
 | * xx
* xx
* xx
* Reviewers note: you don’t need to fill out 4 strong and 4 for further development. It could be 2:1 or 1:6 or whatever!
 |

 **Strengths**

* xxx
* xxx
* xxx

**Areas for Further Development**

* xxx
* xxx
* xxx

**Category 2: Career Support Services**

|  |  |
| --- | --- |
| 2.A Career and employability support services are provided to all students throughout their program of study | xxx |
| 2.B Other support services relevant to the institution, program, and student population, are provided to ALL students throughout their program of study.  | xxx |

**Strengths**

* xxx
* xxx
* xxx

**Areas for Further Development**

* xxx
* xxx
* xxx

**Category 3: Employer Engagement**

|  |  |
| --- | --- |
| 3.A Employers are engaged in developing, delivering, and/or reviewing program outcomes and learning experiences. | xxx |
| 3.B Employers have clear mechanisms for providing feedback about students, graduates, and the program as a whole. | xxx |
| 3.C. The program systematically uses the information and feedback from employers to continuously improve. | xxx |

**Strengths**

* xxx
* xxx
* xxx

**Areas for Further Development**

* xxx
* xxx
* xxx

**Category 4: Learner Engagement**

|  |  |
| --- | --- |
| 4.A Current students have clear mechanisms for providing feedback about the program. | xxx |
| 4.B Alumni have clear mechanisms for providing feedback about the program. | xxx |
| 4.C The program systematically uses the information and feedback from students and alumni to continuously improve. | xxx |

**Strengths**

* xxx
* xxx
* xxx

**Areas for Further Development**

* xxx
* xxx
* xxx

**Category 5: Transparency of Outcomes**

|  |  |
| --- | --- |
| 5.A The program provides information to the public about (a) the Essential Employability Qualities that students will acquire; (b) how students will acquire the EEQs; (c) the career pathways and professional opportunities for which they will be prepared; and (d) current typical program costs. | xxx |
| 5.B The program provides to the public data around (a) disaggregated program completion rates; (b) job placement, further education, and advancement of graduates; (c) graduate salaries; and (d) evidence of program graduates’ effectiveness in the workplace. (3-year trend data where possible) | xxx |

**Strengths**

* xxx
* xxx
* xxx

**Areas for Further Development**

* xxx
* xxx
* xxx

**Bonus: Equitable Outcomes**

|  |  |
| --- | --- |
| B1: A program with equitable outcomes is one in which every individual from every demographic has the opportunity to reach their full potential. Such a program would show an awareness of the inequities that typically exist in education and in the workplace, take active steps to reduce race/gender/income barriers to learning and establish an intentionally inclusive environment.  | xxx |

 *Programs doing good work are eligible for overall bonus points (0.01 - Paying attention to student equity and making attempts regarding Equity and Employability, 0.02 - Making good strides with respect to Equity and Employability, 0.03 - Doing truly exemplary work with respect to Equity and Employability.)*

**Strengths**

* xxx
* xxx

**Areas for Further Development**

* xxx
* xxx

**Noteworthy Practices**

**EEQ Preparation**

* xxx
* xxx
* xxx

**Integrated Support Services**

* Xxx
* xxx
* xxx

**Employer Engagement**

* xxx
* xxx
* xxx

**Learner Engagement**

* xxx
* xxx
* xxx

**Transparency of Outcomes**

* xxx
* xxx
* xxx

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