

Martinsburg College Medical Assisting Certificate

Provisionally Certified December 8, 2021



Program Summary

The Medical Assisting at Martinsburg College program began in October 2020 and leads to certifications by the AAMA, AMT, and NHA. It is a Stackable Credential program with all credits transferring into the A.S. in Healthcare Administration.

Students are prepared to perform both administrative and clinical tasks, including patient reception, health records management, billing, and payment processing. In addition, students gain skills to perform clinical tasks such as assisting with minor surgery, taking vital signs, preparing patients for examinations, performing EKGs, obtaining a health history, specimen collection, administering first aid, and other related tasks commonly performed in a physician's office or another outpatient healthcare setting.

Because the program is new, it has been granted Provisional EEQ Certification. A supplemental submission is due to the QA Commons, providing information and evidence around student assessment, in late 2022.

Strengths & Noteworthy Practices

A key strength of the program is its focus on workplace skills developed through a series of simulation assignments. Workplace scenario-based assignments reflect the goals of simulating workplace environments to support employability goals.

The Externship Program offers opportunities for further development of their skills in a medical setting and post-graduation placement. The externship program also provides the program an opportunity to track students' employability. Additionally, Graduates are supported by the innovative Excel at Work program, which allows students to access the course content and online classroom for up to 12 months post-graduation.

The program design is informed by evidence from multiple sources, including the Department of Labor. The Program Advisory Board includes a range of experts with administrative and practitioner experience. Additionally, the program instructors are current or former practitioners in the field of medical assisting.



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